

CHARITON COMMUNITY SCHOOL DISTRICT
CHARITON, IOWA
BOARD OF DIRECTORS

Time: 6:30 PM
Date: April 10, 2023
Place: Chariton Community Schools Board Room, Administrative Offices, Chariton, Iowa and Chariton.tv

*****A [Public Hearing](#) will be held on April 10, 2023, beginning at 6:30 p.m. to receive public comment regarding the proposed fiscal year [2023-2024 Budget](#).

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Tentative Agenda

- I. [Budget Presentation](#)
- II. **Call Meeting to Order – SUCCESSFUL LEARNING FOR ALL STUDENTS**
- III. **Roll Call**
- IV. **Good News—Comments from the Board**
- V. **Welcome of Visitors**
- VI. **Approval of Agenda**
- VII. **Focus on Education—Jayme Braida-[Special Education](#)**
- VIII. **Consent Agenda**
 1. Approval of Minutes
 - i. [March 20, 2023 Minutes](#)
 2. Building Rentals
 3. Resignations
 - i. Middle School Assistant Football coach
 - ii. Assistant Girls Basketball (JV) coach
 - iii. Part Time Associate
 - iv. 4th grade teacher
 - v. Special Education teacher at Van Allen
 - vi. Special Education/ELL teacher at Middle School
 4. Contracts/Letters of Intent
 - i. Kindergarten teacher
 - ii. Elementary teacher
 - iii. Human Resource Manager
 - iv. Special Education (3-5) *internal transfer*
 - v. Officials' contracts
 5. Secretary's Report and Bills
 - i. [Monthly Treasurer's Report](#)
 - ii. [March 2023 Deposits](#)
 - iii. [Board Bills](#)

- iv. [General Fund Graph](#)
- v. [Summary of Funds](#)

IX. Action Items

1. Approve the proposed fiscal [Budget for 2023-2024](#). Karen and I will present the proposed budget that was published in the paper at the public hearing and can answer any questions you may have at this time. The proposed tax rate for the district is at \$14.01 (\$14.00942). This is a decrease of \$0.02493 from last year's rate. [FY24 Budget Worksheet](#).
Recommendation: It is my recommendation to approve the published tax rate of \$14.01. A roll call vote is needed for this recommendation.
2. Approved the [FY 2023 Budget Amendment](#). Due to the additional facilities projects, transportation purchases, projects funded with grants and ESSER dollars, projected increases in Food Service Sales, and costs increasing after the original FY 2023 budget was published, we need to amend the budget line for Total Support Services, Non-Instructional programs, and Total Other Expenditures. Total Support Services will get an increase of \$1,050,000 to make the budget amount \$5,669,379. Non Instructional Programs will get an increase of \$146,000, to make the budget amount \$880,086, and Total Other Programs will get an increase of \$320,000, to make the budget amount \$1,864,169.
Recommendation: It is my recommendation to approve the budget amendment for the FY 2023 budget. A roll call vote will be needed for this recommendation once again.
3. Approve the [contract agreement](#) with CCEA for Certified Staff – CCSD and CCEA negotiated for base wages each year. The agreement includes a 3.93% total package increase. For the current school year, that includes an \$600 increase to the base salary making it \$34,620. After your approval, contracts will be issued to the teaching staff.
Recommendation: to approve the 2023-2024 base salary recommendation for Certified Staff. The master contract will remain in effect until June 30, 2024.
4. Approve the contract with the Classified Staff. The percentage of raises differ from category to category. This is because I have attempted to get all classes of employees to or close to the average of the 65 schools polled. The attached document lists the raises for each class of employees in this bargaining unit. [2023-24 Classified proposal](#)
Recommendation: Approve the contracts for the classified staff as listed.
5. Approve the contract between CCSD and [Timberline Billing Service](#). Timberline Billing Service is a 3rd party billing service we use for Medicaid billing. The contract would run from July 1, 2023 through June 30, 2026. The fees to use this service are 6% of the net Medicaid reimbursement for the Iowa Dept of Human Services.
Recommendation: It is my recommendation to approve the contract with Timberline Billing Service.
6. Consider compensation for Peggy White for assisting the Superintendent and Contracted School Business Officer (SBO). This compensation is for time spent outside her normal contract hours and responsibilities of her current job in the amount of \$1,300 per month, to be retroactive from February 2023.
Recommendation: Recommend a stipend of \$1,300 per month to Peggy White for performing tasks needed by the district in the absence of our SBO.
7. Approve a plan for teachers to make up the missed time to fulfill their 188-day contract. CCSD had a no school day on 12/22/22, for a total of 3.5 hours, and a snow day on 2/16/23, for a total of 6.5 hours. At this point teachers have 1 - 3.5 hour day and 1- regular day to make up.

Recommendation: It is my recommendation to have teachers work a full day, until 3:55 PM, on May 25th and a full day for professional development on May 31st. May 24th will also be a full day of school for students.

8. Approve the [shared contract](#) with Chariton Community Schools and Clarke Community Schools. We will be sharing a Human Resource Manager with Clarke. This position will be a shared agreement of 80% with Chariton CSD and 20% percent with Clarke CSD.

Recommendation: Approve the sharing agreement with Clarke Community School District for the Human Resource Manager position.

9. Approve the [shared contract](#) with Chariton Community Schools and Clarke Community Schools. We will be sharing a School Business Manager position with Clarke. This position will be a shared agreement of 20% with Chariton CSD and 80% percent with Clarke CSD.

Recommendation: Approve the sharing agreement with Clarke Community School District for the School Business Manager position.

10. Approve the participation agreement and the Board Resolution with the Iowa Local Government Risk Pool Commission Natural Gas Program.

- a. [Flier](#)
- b. [Participation Agreement](#)
- c. [Application & Agreement to Join Iowa Local Government Risk Pool](#)
- d. [Board Resolution](#)

Recommendation: Approve both the participation agreement and the Board Resolution with Iowa Local Government Risk Pool Commission Natural Gas Program for our schools.

X. **Reports, Communications, and Announcements**

1. Reports from Committees
 - i. Finance
 - ii. Buildings & Grounds
2. Principal's Reports
 - i. [Jayme Braid](#)
 - ii. [Tracy Hall](#)

XI. **Discussion Items/Superintendent Report**

1. Graduation - May 14, 2023 - please let us know if you plan to attend?
2. Indian Hills CC Appreciation Dinner - RSVP by April 11th
 - i. [Indian Hills Appreciation Dinner](#)
3. Board updates and communication - new concept
4. May is Board Appreciation Month

- XII. **Closed Session**--Iowa Code 21.5(1)(i) To evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individuals' reputation and that individual requests a closed session. (Roll Call votes needed to enter closed session.)

XIII. **Return to Open Session**

- XIV. **Action Item regarding classified employee matters.**

XV. **Adjournment**