

CHARITON COMMUNITY SCHOOL DISTRICT
CHARITON, IOWA
BOARD OF DIRECTORS
ANNUAL MEETING

Time: 6:30 PM

Date: November 20, 2023

Place: Chariton Community Schools Board Room, Administrative Offices, Chariton, Iowa, and Chariton.tv, if equipment is available and operating to do so.

Public Agenda

I. Call Meeting to Order – SUCCESSFUL LEARNING FOR ALL STUDENTS

II. Roll Call

III. Approval of Agenda

IV. Annual Meeting

1. Approval of [Treasurer's Report from June 30, 2023](#)
2. Approval of Abstract of Election

V. Adjournment

Motion by: _____, Seconded by: _____, Those Voting: ____ Aye, ____ Nay

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Tentative Agenda

I. Call Meeting to Order – SUCCESSFUL LEARNING FOR ALL STUDENTS

II. Roll Call

III. Good News—Comments from the Board

IV. Welcome of Visitors

V. Approval of Agenda

VI. Old Business Action Items:

1. Consider the *final* reading of Board Policies [700-704.5](#), [705.1R1](#) and [705.1R2](#). These policies are up for review this year and have been reviewed by the Iowa School Board Association (IASB) and the finance and policy committee.
2. Consider accepting the Van Allen Elementary School Playground Improvements Project as fully complete and establishing the date of acceptance of its completion as November 20, 2023.
3. Consider approving [payment no. 5](#)- Van Allen Elementary School Playground Improvements in the amount of \$16,615.50. This payment application was received after our monthly board bills had been processed. Due to this project being ready for completion, it would be best to have this paid and not wait until December to avoid any issues.
4. Consider the approval of the agreement amendments for the planning, design, and management by 10- Fold Architecture + Engineering for the Chariton CSD for the following three projects: Van Allen and Columbus Window Replacement Project, the High School HVAC Controls Replacement Project, and the High School Science Classroom Renovations - Phase 1 HVAC Improvements Project. ESSER funds will be used to pay for the majority of these projects. [Van Allen and Columbus Window Agreement](#), [HS HVAC Controls Agreement](#), and [HS Science Renovation Agreement-Phase I](#).

VII. Organizational Meeting - Board Secretary

1. Swear in newly elected board members.
2. Nomination and Election of Board President
3. Nomination and Election of Vice President
4. Appoint Committee Members
 - a. Finance Committee (2)
 - b. Policy Review Committee (2)
 - c. Building & Grounds (2)
 - d. IASB Delegate (1)
5. Appointment of Board Secretary and Treasurer
6. Establish the meeting times and place for regular board meetings
7. Name the Official Publication.
8. Designate Legal Counsel
9. Approve Depository Limits

VII. Focus on Education - [Gary Benda](#)

VIII. Consent Agenda

1. Approval of Minutes
 - i. [October 9, 2023 Minutes](#)
2. Resignations
 - i. Associate for Middle School
 - ii. Nutrition Service Assistant for Middle School
 - iii. Associate for Columbus
3. Contracts/Letters of Intent
 - i. Associate for Van Allen
 - ii. Officials' contracts
4. Secretary's Report and Bills
 - i. [Board Bills](#)
 - ii. [Treasurer's Report](#)
 - iii. [October Deposits](#)

VIII. Action Items

1. Consider the *first* reading of Board Policies [705-707](#). These policies are up for review this year and have been reviewed by the Iowa School Board Association (IASB) and the finance and policy committee.
2. Consider approving the *first* reading of Policy [503.08 \(Discipline of Students\)](#) and Policies [605-605.10](#). Due to new legislation, the Department of Education and the IASB have guided the model policies districts shall use in these two areas concerning the Iowa legislation laws passed in the 2022-2023 session. The administration has reviewed the guidance and will comply with the new legislation to the best of our abilities. The policies have been revised to reflect the new legislation.
3. Approve using signature stamps and electronic signatures for the Board President, Superintendent,

Board Secretary/Treasurer, and Activities Director.

4. Consider approving the bid of \$30,734.00 from FLR Sanders, Inc. to sand, seal, finish, and paint lines for the High School Gymnasium.

5. Consider approving our business manager to draft and present a proposal to area banks to become the Chariton Community School District's bank of record. We believe this will help the school district run more effectively and efficiently.

6. Consider closing our savings account, our PPEL funds, with First Interstate Bank and depositing the funds into ISJIT. Historically ISJIT's interest rate is substantially better.

7. Consider approving virtual learning days, if necessary, due to inclement weather. The State of Iowa allows districts to use five virtual learning days in their calendar this year. We have surveyed the staff for input and have weighed the advantages and disadvantages. If approved, we plan to use December 22nd as a practice day to gather information and data to ensure future success if we use them due to weather-related cancellations later in the school year.

8. Consider approving the repair costs to bus number 17, our special education bus, in the amount of \$16,750.00, see invoice from [Freightliner](#) for cost breakdown.

9. Approve request for modified allowable growth from SBRC. The district has the option of requesting additional modified allowable growth for Increased Enrollment. This is not money/cash, this is spending authority which allows the Board to levy for these additional expenses that the district will incur. This year we are requesting \$297,765 for an increase in enrollment.

10. Approve request for modified allowable growth from SBRC. The district has the option of requesting additional modified allowable growth for Limited English Proficient (LEP) Instruction. This is not money/cash, this is spending authority which allows the Board to levy for these additional expenses that the district will incur. This year we are requesting \$11,223.45 for LEP.

IX. Reports, Communications, and Announcements

1. Reports from Committees
 - i. Finance
 - ii. Buildings & Grounds
2. Principal's Reports
 - i. [Josh Morgan](#)
 - ii. [Gary Benda](#)
 - iii. [Tim Milledge & Winter Activities Schedule](#)
3. Business Manager's Report
 - i. FY 22 Audit - still not available.

X. Discussion Items/Superintendent Report

1. At this time, I am not planning on bringing a recommendation to offer early retirement this year due to staff shortages. I plan to bring you a proposal next month for compensation for employees who resign early if they know they are leaving the district. This helps the district plan and hire staff for the 2024-25 school year.

2. Indian Hills partnership program numbers. We have 64 CCSD enrolled in 109 courses for the 2023 fall semester.

3. The administrators are working on ways to increase the current substitute teachers group. Two options are requesting a pay increase, and the other is to compensate interesting people for gaining the license to do so. We may be bringing you a recommendation in the future.

4. The certified student count for our district this year is 1310.27. That is an increase of 38.99 students from last year.

5. Consider holding a special Board meeting on January 29th, 2024 to approve the design, bidding, and construction schedule for the following projects: the Van Allen and Columbus window replacement, the HS HVAC control replacement, and the HS science classroom renovations.

XI. Adjournment