



Lone Jack C6 School District Gifted Educator

Reports to: Student Services & Principal
Type of Position: Contracted

Department: Faculty
Classification: Exempt
Length of Contract: 170 days

Summary

The Gifted Educator is responsible for planning and implementing small group instruction for 3rd through 5th grade students who have been identified as gifted.

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skills, and abilities required. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

Essential Duties and Responsibilities of a Gifted Teacher

- Along with Director of Student Services, maintains an ongoing student identification and selection process.
- Develops enrichment programming and implements curriculum for identified students.
- Provides direct services to students.
- Assists administration and staff to create necessary flexibility in scheduling to provide optimal opportunities for students.
- Provides materials and information to help create an environment that provides options for the needs of gifted students.
- Communicates with parents, teachers and students on a regular basis, including hosting informational meetings at the building level.
- Assists with collecting documentation and data for state-approved status.
- Provide data of student progress for use at classroom, grade level building and district levels..
 - Provide timely and accurate feedback/documentation to students and parents.
 - Maintain appropriate records of student performance.
 - Assign and check homework and provide feedback, when appropriate.
 - Keep parents and teachers informed through written and oral communication.
- Build motivation and interest in learning.
- Assists with collection of data for the annual evaluation report.
- Performs other duties as assigned.
- Must obtain provisional certification for the position.

- Act as instructional leader in the area of gifted, talented and enrichment
 - Coordinate and develop the gifted programming in the school based on guidelines established by the District and state and federal governments.
 - Communicate and collaborate with classroom teachers about best practices in the area of enrichment.
 - Assist mainstream teachers in the location and preparation of enrichment materials.
 - Help develop in-services and learning opportunities for teachers and instructional assistants.
 - Plan activities for gifted and talented parents in the school.

Qualifications

Education: Master's Degree or higher

Certificates, Licenses, Registrations: Valid Missouri Teaching Certificate, Gifted Certification

A valid Missouri teaching certificate and complete transcript(s) of college credit must be on file for each teacher before the beginning of each new school year. It is the duty of each teacher to possess a valid certificate that covers the academic year (the teaching assignment/s and all other areas listed on the certificate). The teacher must assure that all professional development requirements and other DESE requirements are met to keep certification current.

Evaluation of Performance and Employment

The evaluation of performance will be conducted by building principals based on locally developed standards, which align to the Missouri Educator Evaluation System. These locally developed standards are consistent with the items listed in the Essential Duties and Responsibilities section of this document. The person in this position will be considered for employment at the regular March meeting of the Board of Education, as per the recommendation of the principals.

As a political subdivision, employer, recipient of federal funds and educational institution, the Board of Education is prohibited from, and hereby declares a policy against engaging in unlawful discrimination, including harassment creating a hostile environment, on the basis of race, color, sex, national origin, ancestry, disability, age or use of leave protected by the Family & Medical Leave Act, in its programs, activities, and with regard to employment. The Board is an equal opportunity employer.

Please report any incidents of bullying or harassment to your building

Title IX Coordinators & Compliance Officers.

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