

### Job Description:

An individual who holds this position is required to:

Reports to the district nurse and must coordinate with other nurses and staff in the district.

- Administers first aid, medication and specialized medical treatments (e.g. oral suctioning, catheterization, etc.) for the purpose of providing appropriate care for ill, medically fragile and/or injured children
- Appropriately trained and administers vaccines to staff and students if necessary.
- Appropriately trained and administers tests for viruses or other illnesses as deemed necessary.
- Assesses situations involving students' health-related issues (e.g. safety, abuse: physical, sexual, or drug, etc.) for the purpose of identifying problems, referring for proper treatment and complying with legal requirements.
- Develops individual student care plans for the purpose of addressing students' health needs; providing direction to site personnel and/or implementing directions provided by parents and/or physicians.
- Maintains student's confidential files and records (e.g. health care plans, agency referrals, accident reports, etc.) for the purpose of providing information required by legal requirements and professional standards.
- Maintains contact with parents/guardians for the purpose of advising changes in student health and/or recommending further medical and/or emotional intervention. Monitors students referred (e.g. illness and/or injury, etc.) for the purpose of attending to immediate health care concerns and initiating follow-up care.
- Monitors students with chronic illnesses for the purpose of assisting the child in achieving the highest possible functional level.
- Responds to emergency medical situations (e.g. severe falls, prescription reactions, bleeding, etc.) for the purpose of ensuring appropriate immediate medical attention and related follow-up action.
- Performs other related duties as assigned for the purpose of ensuring the efficient and effective functioning of the work unit.

An individual who holds this position is required to hold/maintain:

Education - RN and/or LPN License. Targeted, job-related education with study in a job-related area.

- Continuing Education Requirements, Maintains RN/LPN License
- Experience - Job-related experience with increasing levels of responsibility is desired
- Clearance of District background check