

**Minutes of the October 19, 2020  
Regular School Board Meeting  
Starmont Community School District Board of Directors**

**1. Call to Order Regular School Board Meeting**

The Starmont Community School District Board held its regular board meeting on Monday, October 19, 2020, at the High School Conference Room. President Puffett called the meeting to order at 6:32 PM. Members present: Tony Recker, Douglas Puffett, Julie Uhlenkamp, Kevin Powell, Darren West. Administration present: Superintendent, Troy Heller; Elementary Principal, Annie Bradford (via Zoom); MS/HS Principal, Shauna Kopenhagenver (via Zoom); Business Manager/Board Secretary, Robyn Hosch.

**2. Receive Communications and Visitors (Including Board Members)**

**3. Consent Agenda**

- a. Approve Agenda
- b. Approve Minutes – September 14, 2020
- c. Approve Monthly Financial Reports  
Hosch had a memo ready that highlighted FY21's financial status and will continue to provide this each board meeting.
- d. Approve Monthly Bills  
Puffett was the auditor and reported good usage of Pcards, and while the school's usage is considered high compared to many other schools, he would like to see the Pcard utilized as much as possible in order to bring in extra revenues for the district.
- e. Approve Personnel Recommendations & Resignations

**Hiring:**

1. Amanda Knox as Assistant Play Director- \$968.70
2. Vinnie Otdoerfer as HS Boys' Golf Coach- \$1,614.50
3. Jinna Latham as Dance Coach- \$645.80
4. Jill Jensen as HS Cheer Coach- \$645.80
5. Zachary Conduff as Elementary Paraprofessional- \$10/hour
6. Dan Riemer as Bus Driver- \$10, 437.63

**Resignations:**

1. Randy Brewer as Bus Driver. Thank you for your service, Randy!

Motion by Uhlenkamp to approve the consent agenda with the exception of moving item #17 to the front of the agenda and adding the item of discussing temporarily halting the high school wrestling sharing contract with West Central, Powell seconded, motion carried 5-0.

**4. Review WC & Starmont Superintendent & Operational Sharing Process with McPherson & Jacobson**

Gary McAndrew was present from the contracted superintendent search firm, McPherson & Jacobson, to discuss the qualities most desired in the next superintendent. He discussed the timeline and what to expect in the forthcoming months on the hiring process as well as the advertising methods and salary range.

**5. Review and Consider Approving Dissolving the 20-21 High School Wrestling Contract with West Central**

This item was just recently added with the information coming forward that West Central will not be sending over any high school wrestlers this season. Motion by Uhlenkamp to dissolve the JV/Varsity wrestling contract with West Central for the 20-21 season, West seconded, motion carried 5-0.

**6. Review and Consider Approving “The Wonders” Reading Program Through McGraw Hill**

Bradford was on Zoom to discuss the provided quote on The Wonders curriculum for next school year. Motion by Powell to approve The Wonders reading program quote from McGraw Hill for the 21-22 school year in the amount of \$50,861.05, West seconded, motion carried 5-0.

**7. Review and Consider Approving Piano Bid**

Motion by Uhlenkamp to approve the West Music piano bid in the amount of \$7,770.39, Powell seconded, motion carried 5-0.

**8. Review and Consider Approving Phone System Bid**

Motion by Recker to approve the phone system bid from Business Telephone Systems in the amount of \$34,110, Powell seconded, motion carried 5-0.

**9. Review and Consider Approving 20-21 Job Description Handbook**

Powell noted the misspelling of “activities” on page 38, with no other questions or concerns. Motion by Uhlenkamp to approve the 20-21 Job Description Handbook with the noted corrections, Powell seconded, motion carried 5-0.

**10. Review and Consider Adopting New CDC and Iowa Health Recommendations on Face Coverings**

Heller presented the new recommendations from the State and the CDC in regards to the efficacy of masks, and what it means for isolation orders, versus other forms of face coverings. Uhlenkamp pulled up the August 26<sup>th</sup> meeting minutes and found the approval motion was for masks only. There was no motion for any changes, as there was no mention of other forms of face coverings in the approval motion.

The Board appeared in agreeance with the rules of the following events: weight room can become available to the public again as long as people are following the proper protocols (especially with disinfecting equipment); attendees to activity events are allowed in without a mask, although the school should highly encourage masks and can even offer a mask to those who do not have one; Pee Wee wrestling can occur; masks will be required at conferences, and there is an online option for those who cannot/will not wear a mask. Motion by Uhlenkamp to hold all district concerts virtually only, with a recording available at a later date, Recker seconded, motion carried 5-0 (discussed and approved under Elementary Principal’s Report).

**11. Review and Consider Approving 507.9 and 507.9R1 Wellness Policies**

Food Service Director, Judy Weston, was present over Zoom to discuss the wellness policies. The 2<sup>nd</sup> reading will take place at the next board meeting.

**12. Elementary Principal’s/School Improvement Coordinator’s Report**

Bradford discussed the FAST scores in the elementary and questioned allowing concerts to be held in-person with the large number of attendees.

**13. MS/HS Principal’s/AD’s Report**

Koppenhaver discussed the recent SAEBRS screening in the secondary as well as the low participation numbers for HS boys’ basketball, MS girls’ basketball and MS volleyball.

**14. Review and Consider Approving SBRC Request for Modified Allowable Growth and Supplemental Aid for Special Education**

Motion by Powell to request to the SBRC for the modified allowable growth and supplemental aid from 2019-20 for the 2020-2021 special education supplement program in the amount of \$53, 293.83, Recker seconded, motion carried 5-0.

**15. Review and Consider Approving Request to SBRC for Increasing Open Enrollment Out, Not in Fall of 2018**

Motion by Uhlenkamp to request \$68,800 from the SBRC for excess costs to Starmont's open enrollment out program, not in the fall of 2018, West seconded, motion carried 5-0.

**16. Review and Consider Approving 2020-21 SIAC Committee**

Motion by Wet to approve the presented list of 20-21 SIAC Committee members, Uhlenkamp seconded, motion carried 5-0.

**17. Review and Consider Approving Change Order #1 for the Wastewater Treatment Facility**

There has been a small, suggested cost increase for the installation of field tile to drain the groundwater away from the air release structures. Motion by Powell to approve change order #1 for the wastewater treatment facility, Uhlenkamp seconded, motion carried 5-0.

**18. Review 2020-21 UAB, PPEL and Capital Budgets, 5-Year IASB Projection and Official Certified Enrollment**

Heller brought the aforementioned financial reports and discussed them with the board. Starmont is in great financial health, and Administration is aware that the school needs to work on spending some of their funding. There were no mentioned disagreements on continuing with the current operational sharing agreements in 21-22 except for stopping the HR sharing agreement with Oelwein and instead sharing Maintenance with West Central.

**19. Review and Consider Approving Rural Innovation Grant Contract & \$10,000 Matching Funds**

The board was provided a hard copy of the updated Rural Innovation Grant contract right before the meeting, with no mentioned questions or concerns. Motion by Uhlenkamp to approve the matching funds of \$10,000 for the Rural Innovation grant, Powell seconded, motion carried 5-0.

**20. Superintendent's Report**

Heller notified the board of the soon-to-expire instructional support levy and shared the fire marshal report findings. Hosch let the board know that the school will now be working with 6 Corners gas station in Arlington for the preparation of pizzas for the school lunch program with the closing of Oelwein Pizza Hut.

**21. Set Date for November (Annual) School Board Meeting**

The next regular (and organizational) board meeting will take place on November 9, 2020. Uhlenkamp will audit bills at this time.

**22. Adjourn**

Motion by Powell to adjourn, Recker seconded, meeting adjourned at 8:47 PM.

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Douglas Puffett, Board President

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Robyn Hosch, SBO/Board Secretary