

EMPLOYEE VACATION - HOLIDAYS

The board will determine the amount of vacation and holidays that will be allowed on an annual basis for employees.

It is the responsibility of the superintendent to make a recommendation to the board annually on vacations and holidays for employees.

The requirements stated in the Master Contract between employees in the certified collective bargaining unit and the board regarding vacations and holidays of such employees shall be followed.

NOTE: Boards should adapt IASB sample policies to meet the needs of the local district. Please ensure that the language contained in local policy is consistent with language contained in other district documents (e.g., handbooks, master contracts, etc.).

Legal Reference: Iowa Code §§ 1C; 4.1(34); 20.9.

Cross Reference: 601.1 School Calendar

Approved **July 8, 2002**

Reviewed **December 2016**

Revised **August 10, 2020**