

**Policy 410.03: Truancy Officer**

**Status:** ADOPTED

**Original Adopted Date:** 7/8/2002 | **Last Reviewed Date:** 01/13/2025 | **Last Revised Date:** 11/9/2020

The board may appoint a licensed employee from each school building to serve as the building's truancy officer.

The principal will notify the truancy officer when a student is truant. The truancy officer will investigate the cause of a student's truancy and attempt to ensure the student's attendance. The truancy officer may take the student into custody. A student taken into custody will be placed in the custody of the principal. The truancy officer will attempt to contact the student's parents when the student is taken into custody.

**NOTE:** School districts are not required to have a truancy officer. School districts that do not have a truancy officer must assign the duties to another individual--for example, the building principals. This policy can be eliminated if there is no truancy officer.