

Lone Jack High School Varsity Football Assistant Coaching Description:

Reports To: Athletics/Activities Director

Job Summary:

Responsible for coaching student athletes in training, techniques, and strategies to prepare them for this sport/activity. Motivates student athletes to develop an appreciation of the sport/activity. Helps create an atmosphere of dedication, cohesiveness, and trust.

Education and Experience:

- Previous experience as a participant in this sport/activity at the high school or college level preferred.
- Previous experience as a coach in this sport/activity at the high school or college level preferred.
- Must possess knowledge of effective coaching techniques and skills.
- Must possess a thorough knowledge of the rules, regulations, strategies, and techniques of the sport.
- Must possess the ability to establish and maintain effective working relationships with school administrators, parents, and students.
- Awareness of safety concerns and risk management
- Experience in administrative work and/or supervision is preferred

Job Duties and Responsibilities:

- Participate in organizational meetings for team prospects and encourage potential athletes to participate in the sport.
- Assess player's skills and assign team positions.
- Help implement a regular practice schedule and organize practice time to provide both individual and team development.
- Coordinate meeting and facility use for practices and events with the programs head coach.
- Supervise, coach, and instruct student athletes, individually and in groups, regarding the rules, regulations, equipment, training, techniques, and strategies of the sport.
- Observes players during meets and practices to determine the needs for individual or team improvement.
- Determines competition strategies based on team competencies.
- **Implement a character development program to model, teach, and expect character development from all players.**
- Monitor academic progress and citizenship of student athletes to ensure eligibility requirements are met.
- Follow established procedures in the event of an athlete's injury and administer first aid when necessary.
- Respond to risk management/emergency situations and notify emergency responders when appropriate.

- Maintain effective working relationships with school administrators, parents, students, and coaches.
- Follows MSHSAA and District regulations.
- Models sports-like behavior and maintains appropriate conduct towards players, officials, and spectators.
- Act as a team representative and promote the sport by communicating with the media, booster clubs, service clubs and other organizations.
- Follow established procedures for the proper care, maintenance and requisitioning of equipment, supplies and uniforms.
- Coordinate the development and implementation of a practice for recognition and awards with the Director - Athletics/Activities
- Maintain eligibility forms, emergency data cards, insurance records, equipment inventory, and other related records.
- Track and record practice and event details, including student attendance.
- **Model non-discriminatory practices in all activities.**
- Immediately investigate complaints, respond to rule infractions, report serious violations of school rules or suspicious or unauthorized activities to school administrators.

The District reserves the right to close this posting once a suitable applicant has been identified.