

# North Linn High School Late Arrival/Early Release Contract

The late arrival/early release privilege offers a junior/senior student the opportunity to arrive late or leave early if their schedule permits and they are not on the D/F list.

Guidelines for the late arrival/early release program are as follows:

1. **Senior** students who do not have morning class may arrive late. "Late" is defined as, after the official start of the school day but before the start of the student's first class meeting for the day. Students arriving late must enter the building and sign in at the office and wait in the cafeteria until the bell rings.
2. **Senior** students who do not have afternoon classes may leave after their last class period.
3. **Junior** students may arrive after 1st period if they do not have a 1st period class and leave at the end of 7th period if they do not have an 8th period class.
4. An **employed Junior** will be allowed to be dismissed at the end of 6th period, 1:17 p.m., (2<sup>nd</sup> semester only), if the following criteria are met:
  - Behavior in school is acceptable.
  - A grade of "C" or above in all classes. (Your release will be immediately revoked once you receive a D or F grade, and you will not be allowed to leave for the week. Please make this aware to your supervisor if you are leaving due to it being work related.)
  - No academic class 8<sup>th</sup> period (7<sup>th</sup> period if work related).
  - Student must leave the building promptly and are not to remain on school grounds unless under the direct supervision of a teacher.
  - A monthly written statement from the student's employer is completed and returned to the High School office (applies only if work related).

If your Early Release is approved, you agree to the following:

- On 12:15 pm early out days, you must report to study hall.
- On 1:15 pm early out days, you may only leave 8<sup>th</sup> period.
- You must sign yourself out each day you leave.

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Detach and return to North-Linn High School Office

I have reviewed the above-mentioned guidelines for Late Arrival / Early Release privileges. I understand and support the guidelines.

\_\_\_\_\_ has permission to participate in the Late Arrival / Early Release option.

Jr \_\_\_\_\_ Sr \_\_\_\_\_

1<sup>st</sup> Hr \_\_\_\_\_ 2nd \_\_\_\_\_ 7<sup>th</sup> Hr \_\_\_\_\_ 8<sup>th</sup> Hr \_\_\_\_\_ HR \_\_\_\_\_ Work related \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Principal \_\_\_\_\_ Date \_\_\_\_\_

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**Employment Status**

The following is to be completed by student's employer **monthly** to verify employment status. Please return to the High School office.

\_\_\_\_\_ will be employed during the month of \_\_\_\_\_  
(Student name)

by \_\_\_\_\_  
(Business name / address / phone)

\_\_\_\_\_  
(Owner/Supervisor Signature)

\*Please be aware that if the student receives a failing grade in any class at any time, their work release will be revoked.