



Code No. 401.6

## TRANSPORTING OF STUDENTS BY EMPLOYEES

Generally, transportation of students is in a motor vehicle owned by the school district and driven by an employee. In some cases, it may be more economical or efficient for the school district to allow an employee of the school district to transport student(s) in the employee's motor vehicle. Two adults are required unless express permission is granted by the superintendent or Board President.

Employees who transport students for school purposes must have the permission of the superintendent. Proof of insurance and license shall be provided.

This policy statement applies to the transportation of students for school purposes in addition to the regular bus route transporting of students to and from their designated attendance center.

Legal Reference: Iowa Code chs. 285; 321 (2005).

Cross Reference: 401.7 Employee Travel Compensation  
711 Transportation  
904.1 Transporting of Students in Private Vehicles

Approved: May 1, 1997

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